

ST JOHN'S SCHOOL

ANNUAL PLAN

2018



St. John's Annual Plan 2018

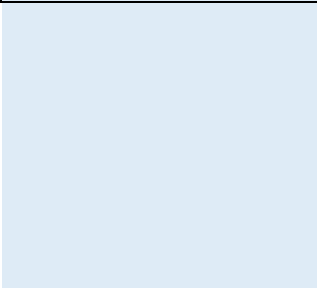
St John's School will aspire towards a continuous cycle of development. It will be innovative and creative in its work to provide a "faith enriched Catholic Education that promotes excellence and lifelong learning" for all children, including those with special education needs. This plan sets out the main directions for this development over the next three years.

GOAL 1	OUTCOMES	2018	SPECIFIC ACTIONS	RESPONSIBILI TY	RESOURCES	TIMEFRAME
To teach, nurture and celebrate our Catholic life and faith.	St John's children will understand that FAITH is a belief in God to be lived every day.	Traditions and rituals of the church will be highlighted to assist children to grow in the knowledge of Catholic life and love of their Faith.	Part of the teacher only day 2018 will focus on consistency in planning Masses, Liturgies and Prayers. The Parish team will be invited to attend.	DRS	Father Raphael Father Marchellino Liz George	Term 1
	They will grow in the knowledge of their Faith, including Biblical knowledge, the traditions and rituals of the Church and School and begin a developing prayer life.		SLT to attend the Catholic Education Conference in June and a staff meeting will be held to feedback to staff. The theme of the Convention is Te karanga ta te Karaiti: kia arohaina, kia ora, kia tina Christ's call: to love, to be, to do.	SLT (5 people)		Term 2
	They will have a clear understanding of values which they demonstrate through their social responses and actions.	The Liturgical Year will be a key focus of the Religious Education programme	Staff meeting to be held and ongoing classroom support for teachers on the Liturgical Year in Term 2.	DRS	Margaret Fitzpatrick and CSO RE advisors	Term 2
They will have a sense of connectedness with their families to the		Special celebrations to take place during the Liturgical Year- Jesus Picnic	Teachers			

school, Parish and wider communities.		Exodus Journey Junior Christmas event Easter Liturgy Reconciliation First Holy Communion			
	Values teaching will focus on the school's four Charism values with particular emphasis being put on living the values in day to day life.	<p>One value will be highlighted per term. (NB the order may change in response to Curriculum Team planning for 2018)</p> <p>Tm 1: RESPECT-Protect and Respect Tm 2: EXCELLENCE-Be the Best I can be Tm 3: COMMUNITY-Be a Contributor Tm 4: FAITH-Do what Jesus would do</p> <p>Each value will be specifically linked to St Mary of the Cross (Mary MacKillop), Tenison Woods and the school's Charism.</p> <p>The Values will be acknowledged through Value certificates at weekly assemblies.</p>	Teachers	As per required	Ongoing
	The relationship between the school and wider community will be fostered.	Classes will prepare a food bank donation for the Parish St Vincent de Paul group as part of one class Mass.	Teachers DRS	Catholic schools office TCI Fr Raphael	

			A group or organisation will be selected for a focus for our annual Mission Fair.	Teachers DRS	Fr Marchellino Liz George	Term 4
			Our annual school events will be celebrated with the Parish and wider community invited E.g Gala, Marvellous Mother's Day,	DRS Teachers	Time, PTFA, Music	Ongoing
			Buddy Masses and whole school Masses	DRS Fathers	Mass planning	Ongoing
			Fr Raphael and Marchellino's class visits will continue.	DRS Teachers	Fathers	Ongoing
			Attend the Catholic Cluster schools meetings	DRS Teachers	Time after school	Ongoing
			Continue to invite the Parish staff to school events.	Teachers/Principal/Admin	Nil	Ongoing
			Staff to attend the Beginning of Year Mass at the Cathedral.	DRS/Principal	Nil	Ongoing
			Communication between the Parish and the School will continue to be reviewed.	DRS	Survey time	Term 3
			A weekly parent Prayer group will be set up in 2018.	Liz Hames	Nil	Ongoing

		One Catholic Character dimension will be reviewed annually.	The Dimension to be reviewed is Pastoral Care (<i>Manaakitanga</i>).	DRS	Time (extra release)	Term 2-3
		Recommendations from the Catholic Character dimension reviewed in 2017 will be actioned.	Teacher only Day 2018 will focus on consistency in planning for Masses, Liturgies and Prayers.	DRS	Time during ToD	Term 1



GOAL 2	OUTCOMES	2018	SPECIFIC ACTIONS	RESPONSIBILI TY	RESOURCES	TIMEFRAME
<p>2. To provide a quality child centred education that maximises each child's learning potential.</p>	<p>St. John's children will have diverse curriculum opportunities (Religious Education, Literacy, Numeracy, Social Studies, Science, Technology, The arts as in Dance, Drama, Music and Visual Arts, Physical Education and Health.)</p> <p>They will be supported in becoming independent, motivated and responsible students who are solution focused to achieve to the best of their ability and potential.</p> <p>They will strive in an environment where learning and knowing how to learn is fostered and risk taking is encouraged as an integral part of this. Building confidence</p>	<p>We will continue our association with the North Shore Catholic COL will move into its second year. Priority Learners targeted in this COL will be any child who is performing below or well below the National Standards. All Maori and Pacific Island students will be included as priority learners.</p> <p>Reading, Writing and Maths achievement challenges will be reported on and our 2018 Annual Plan will reflect these challenges based on the data assembled.</p>	<p>Teacher Inquiry aligned to our COL Goals in Reading, Writing and Mathematics</p> <p>Focus on Maori and Priority Learners</p> <p>Community of Learning, Teacher Within Schools Leaders (COL) will attend meetings with other COLs and facilitators</p> <p>Data will be collected on all students in reference to NS Reading, Writing and Mathematics and reported on until further advised by the MOE</p> <p>Reconnaissance of our present teaching of Writing and Maths will be collected and collated and shared with teachers and BOT</p> <p>Priority learners to be identified and a list given to all teachers</p>	<p>CoL within School Leader</p>	<p>Release Time Google Docs</p>	<p>Ongoing</p>

<p>and self esteem in the children and celebrating achievement will be key drivers of teacher practice.</p> <p>There will be a choice and range of opportunities for all students to participate in and extend themselves across the curriculum with opportunities to represent the school and take part in school events.</p> <p>Student achievement will be acknowledged and celebrated. Community and parental support will be encouraged and utilised.</p>		<p>2018 targets will be set</p> <p>Discussion with BOT</p> <p>Review Literacy and Mathematics teaching practice across the school.</p>	CoL leader and Curriculum leader		Terms 2 & 3
	<p>Children identified on our 2018 Special Education Needs Register will be a key priority group. Current school programmes will continue as outlined in the Charter Statement – ‘Supporting learners with Special Education needs’.</p>	<p>The progress and achievement of Special Needs Register children will be reviewed each term and recorded on the Class RAPs document</p> <p>Learner profiles will be developed for all high achievers, well below and Maori and Pasifika learners.</p>	SENco Senior Leaders Classroom Teachers	Time	Ongoing
	<p>High achievers identified and catered for across the curriculum</p>	<p>Classroom programmes differentiated to cater for children with special abilities. Extension programmes in The Arts.</p>	Classroom teacher Teacher of extension programmes	Release for specialist teachers	Ongoing
	<p>All children will participate in and enjoy playing music and have opportunities for instrumental and choral performances</p>	<p>All children will receive 6, 90 minute, timetabled music lessons per term. Opportunities for cultural performance will be offered throughout the year, e.g. Kapa Haka, Talent show, Choir, Senior Musical</p>	Cara Mountjoy Teachers	CRT time Budget musical Budget Onepoto	Ongoing
	<p>E-Learning Pedagogy linking ICT and Curriculum delivery in</p>	<p>Teachers will continue to receive E-learning Professional development around the</p>	Jill Marsh	Time during team meetings	Term 1 ongoing

		<p>the support of learning will be a part of everyday planning and used across the curriculum in conjunction with the new digital technologies strand of the NZC 2018</p>	<p>introduction of the NZC Digital Technology Curriculum.</p> <p>Curriculum Team will support E-learning pedagogy and sharing of best practice</p> <p>School units of work will incorporate E-learning pedagogy.</p>	<p>Curriculum leader and team</p> <p>Teachers</p>	<p>Meeting time allocated</p> <p>Devices and support where necessary</p>	<p>Term 1 ongoing</p> <p>Ongoing</p>
		<p>The cycle of device leasing will continue.</p>	<p>Investigation and developing a plan of BYOD for 2019. Chromebooks will be purchased in 2018.</p>	<p>Jill Marsh</p>	<p>Community consultation time</p>	<p>Term 3</p>
		<p>The programme of renewing class interactive Whiteboards will be completed.</p>	<p>A cyclical programme will be implemented to replace the interactive whiteboards with LCD screens on wheels</p>	<p>Jill Marsh</p>	<p>Budget</p>	<p>Ongoing</p>
		<p>The responses from the E-Learning review will be actioned</p>	<p>Hapara and Google Docs will continue to be a focus for PD</p>	<p>Jill Marsh</p>	<p>Budget</p>	<p>Ongoing</p>
		<p>School Administration will be supported by a safe and reliable network.</p>	<p>The school's service contract with New Era including weekly service visits will be continued.</p>	<p>CSA - Suzanne</p>	<p>Release time when required</p>	<p>Ongoing</p>
		<p>Communication of classroom activities and learning will continue utilising the school web site as an authentic context.</p>	<p>Teams will share e-news posts at Team meetings.</p> <p>New staff will receive instruction on how to access and use the school web site.</p> <p>Investigate a platform that can alert parents of children's published work.</p>	<p>Learning Leaders</p> <p>CSA - Suzanne</p> <p>Jill Marsh</p>	<p>Time during team meetings</p>	<p>Ongoing</p> <p>Term 1 ToD</p> <p>Term 1</p>

			Explore digital communications through new SMS and Hapara			Term 1 ongoing
		St. John's School Curriculum will continue to become embedded	<p>New curriculum team will be formed with representatives from each team. Curriculum team will meet to work on the integrated planning.</p> <p>New curriculum and two year overview will be completed, shared with Board and published on website.</p> <p>Ensure curriculum tracking is covered.</p>	<p>Maureen Harris Learning Leaders of each team</p> <p>Maureen Harris Learning Leaders of each team</p> <p>Maureen Harris Learning Leaders of each team</p>	<p>Some extra release time</p> <p>Some extra release time</p> <p>Some extra release time</p>	<p>Term 1 and ongoing</p> <p>Term 2</p> <p>Ongoing</p>

GOAL 3	OUTCOMES	2018	SPECIFIC ACTIONS	RESPONSIBILITY	RESOURCES	TIMEFRAME
<p>To develop in our children the knowledge and social skills, attitudes and values to live as contributing members of the community.</p>	<p>St John's children will be happy, confident learners who are willing to take risks, learn from their mistakes and celebrate their successes. They will have the ability to cope with change, loss and disappointment. They will have a strong sense of belonging and feel well supported with strong links between school, home and the community.</p> <p>Our children will have an understanding of the bi-cultural identity of Aotearoa/New Zealand. They will grow in empathy, will be accepting of diversity and will stand up for others. Whilst our children are independent, they will be able to communicate their needs, ask for help and talk about their emotions. They will have a strong sense of pride in themselves and their school.</p>	<p>The school will continue its involvement in the Outreach Programme supported by the ACC.</p>	<p>Outreach Programme is completed now Tree signage is installed.</p> <p>PB4L as a school focus to take place in term 1</p>	<p>PB4L coach (Vivienne Bal and TeaM)</p>	<p>PD from MOE Time</p>	<p>Term 1 ongoing</p>
		<p>The Cool Schools Programme will be taught as a special focus in 2018.</p>	<p>Term 1 focus Ongoing peer Mediator programme linked to PB4L</p>	<p>Vivienne Ball</p>	<p>NA</p>	<p>Term 1</p>
		<p>Leadership within the Parish and wider community will be encouraged and promoted.</p>	<p>Children will be rostered to take on specific age related responsibilities throughout the year across the school and within their classes.</p> <p>Student agency as a focus - Mini Vinnies, Mission Fair</p>	<p>Laura DRS</p> <p>Teachers/Pupils</p>	<p>N/A or as required</p>	<p>Ongoing</p>
		<p>All children will confidently participate in the cultural rituals of Aotearoa/New Zealand by increasing their exposure to Te Reo and Maoritanga.</p>	<p>Children will learn Karakia and the rituals of Powhiri and participate in events involving both.</p> <p>Bi-cultural practices and Te Reo and Tikanga will continue be integrated into curriculum planning and the everyday life at school.</p>	<p>Cara Mountjoy and Kapa Haka Leader</p> <p>Curriculum Team Teachers</p>	<p>Budget Kapa Haka</p> <p>As per required</p> <p>PD for Teachers</p>	<p>ongoing</p> <p>Ongoing</p>
		<p>Children will celebrate the multicultural nature of Aotearoa/New Zealand by participating in and/or experiencing cultural dance performance.</p>	<p>Community support will be sought to work with cultural groups to create a bi-annual performance (2019)</p> <p>Cultural Theme for the bi-annual literary festival</p>	<p>Principal</p> <p>Curriculum team Library assistant</p>	<p>Budget Parent experts</p>	<p>2019</p> <p>Term 2</p>

	<p>The children will have a sense of belonging to a community to which they contribute. They will be respectful and feel respected. The students will display the social skills to make and maintain friendships, have positive relationships with peers and adults and know how to resolve conflicts. They will show leadership, confidence and effective communication skills.</p>		Middle team to perform during the Literacy Festival	Middle team	Budget/Time	Term 2
			Mandarin in the school	Viki/Suzanne	PD and time	Term 1 ongoing
			Matariki Festival at Murray's Bay Primary will be attended if it happens	Cara Mountjoy Teachers	Practice time	Term 3
			Celebrate St Patrick's Day 17 March	Teachers	As required	Term 1
			Young Leaders Day	Jill	Nil	Term 2 - 3
		Children will contribute to their community in response to an identified need.	Children will respond to the missions (Mission Fair Caritas, St Vincent de Paul and other outreach the school supports).	DRS	Time	Ongoing
			Choir will perform for the Senior Citizens of the Parish	Cara Mountjoy	Practice time	Term 4
		Outcomes from the key competencies review in 2017 will be included in the school's 2018 Annual Plan.	The Key Competencies reviewed in 2017 will be embedded into the classroom programmes and reporting	Curriculum Team	Time	Term 1 ongoing
		School Assemblies will be reviewed (teachers/students/parents)	Review of School Assemblies, investigate year overview of assembly dates	Viki and SLT Learning Leaders	Nil	Term 1 TOD
			Team assemblies			

GOAL 4	OUTCOMES	2018	SPECIFIC ACTIONS	RESPONSIBILITY	RESOURCES	TIMEFRAME
To provide and develop a high performing staff team.	St John's children will benefit from a high level of professional practice, innovative and creative teaching, high quality role modelling of learning and life skills and a stable and positive learning environment.	The school's Coaching Programme will recognise every teacher's personal and professional Learning aspirations.	Continue the school's Coaching Programme as outlined in our School Coaching Statement with the focus being Student Achievement and teacher pedagogy	Maureen Harris	PD	Ongoing
			Teachers will demonstrate personal professional learning through their coaching programme.	Teachers	Time provided (2 x Term)	Ongoing
			Goals and achievements will be shared and celebrated during attestation meetings and discussions	Senior Leadership	Budget for gifts	Ongoing
			New teachers will be offered specific coach training	Maureen	PD budget	Ongoing
			The School's 2018 Professional Development Goals will be followed.	Principal	PD Budget	Ongoing
		All Staff will participate in Professional Development focussed on achieving the best outcomes for children.	Refer to the Key Professional Development Goals document	Teachers	PD Budget	ongoing
		SLT members will participate in	Each of the school's Senior Leaders and Principal will	SLT	Budget	Each Term

		Professional Learning Groups with local school leaders	attend a PLG made up of Senior Leaders from the 6 other Mid Bays Cluster Schools.			
		Members of school Teams will participate in Professional Learning Groups facilitated by Team Leaders.	Leaders will facilitate PLG within their teams eg play based learning, modern learning, digital technology, multi-level classes, building resilience, embedding key competencies	AP and Learning Leader	Time for preparation	Ongoing
			Sharing best practice	Teachers	Nil or as required	Ongoing
			Meeting with APs	APs		
		The Community of Learning Teacher Within Schools will lead the school's participation in the North Shore Catholic Schools Community of Learning. They will be curriculum specific positions and support the school's COL plan.	COL in school leader will facilitate in service workshops.	COL in School Leader	CoL budget release time	TBA
		Teachers will have opportunities to lead Curriculum Areas including promoting best practice in these areas and leading Professional Learning.	Curriculum team will be formed and teachers will lead curriculum areas	Curriculum team Teachers	Time	Ongoing each term
		Teachers will be encouraged and supported to engage in professional learning to	As per Key professional Development Goals Document	All teachers/staff	PD Budget	ongoing

		enhance their practice toward 21 st century learning				
		All Staff will have a First Aid qualification and receive training in Health and safety	All staff will be offered the opportunity of a specific course for school personnel every alternate year	Principal	Budget/Time	TBA
		All teachers will participate in the Teacher as Inquiry cycle (TAI)	COL leader to lead	COL	Time	Ongoing
		Teachers will further develop their understanding of culturally responsive pedagogy as a means to improving outcomes for all learners.	Principal will continue to lead this initiative and support teachers	Principal	Pasifika Education Plan copies for all teachers	Term 1
		Embedding of St. John's Culturally Responsive Pedagogy Tool	St John's Culturally responsive pedagogy tool will be reviewed	Principal	Nil	Term 1

GOAL 5	OUTCOMES	2018	SPECIFIC ACTIONS	RESPONSIBILI TY	RESOURCE S	TIMEFRAME
<p>To provide a well-resourced, future focussed learning environment</p>	<p>St John's children will have access to high quality and well managed learning resources. They will be supported by school facilities that meet their learning and developmental needs. Our children will enjoy a safe and attractive environment that reflects a friendly and welcoming school. The children will have a sense of belonging, ownership and respect for St John's.</p>	<p>The cycle of device leasing will continue (will be reviewed)</p>	<p>Leasing will be reviewed and BYOD will be investigated</p>	<p>Jill Marsh</p>	<p>Budget</p>	<p>Ongoing</p>
		<p>The programme of renewing class interactive Whiteboards will be completed.</p>	<p>Review will be undertaken in Term 4</p>	<p>Jill Marsh</p>	<p>Budget</p>	<p>Ongoing</p>
		<p>Review of the new library (Students and Staff)</p>		<p>Vivienne Ball and Library Assistant</p>	<p>Time</p>	<p>Term 3</p>
		<p>The programme of installing a Soundfield Classroom Amplification system will continue.</p>	<p>Soundfields that are used within the school continue to be used and the Phonak Soundfield system will be used by the class with the greatest need</p>	<p>Vivienne</p>	<p>Budget</p>	<p>Ongoing</p>
		<p>Investigation into developing a school radio/TV station will begin.</p>				<p>2019</p>

